Quick Start Install Guide

Installation instructions for MIP Accounting

Before you begin

Please verify that your current system environment meets the latest system requirements. Click here for a list of updated system requirements.

Note: To install or upgrade MIP Fund Accounting in a virtual environment, you must use a virtual service client, such as VMWare's Infrastructure Client Console, instead of a Remote Desktop Connection.

IMPORTANT: Before installing or upgrading to the current software version, verify that you are a user with Administrator rights on the SQL Server or have access to the SQL Server System Admin (SA) password. Upon upgrade, the MIP Fund Accounting software will be uninstalled. If you are not an Administrator on the SQL Server nor have the SA password, you will not be able to install any version of the software.

New Users

- Please have your activation code available. This was provided in the email you received at the time of your purchase.
- Is SQL Server installed?
  - If No, click the **SQL Server Express Installation** link available on the startup screen when you download the MIP Fund Accounting installation software. The SQL Server link downloads the Microsoft SQL Server 2019 Express Edition with Advanced Services from the Microsoft website. Select x86 (32-bit) or x64 (64-bit) and click **Download** to begin the installation.
  - If Yes, continue the installation process. However, please verify that you are a user with Administrator rights on the SQL Server or have access to the SQL Server System Admin (SA) password.
- **Windows OS Users:** If the User Account Control is turned on, a message displays: "Do you want to allow the following programs to make changes to this computer?" Click **Yes** to proceed.
- Review the *Quick Start Alerts Install Guide* before beginning the Alerts installation.

Upgrading Users

- If you plan to use an existing Microsoft SQL Server install, please launch the MIP Fund Accounting install from that machine.

- Please verify that you are using a recommended SQL Server.
  - If you are relocating your MIP Fund Accounting database to a new Server location, please see Knowledgebase article 876.
  - The user logged on to the server machine must be a member of the Local Administrators group.
  - Verify that you are a user with Administrator rights on the SQL Server or have access to the SQL Server System Admin (SA) password.
- **Windows OS Users:** If the User Account Control is turned on, a message displays: "Do you want to allow the following programs to make changes to this computer?" Click **Yes** to proceed.
- Review the **Quick Install Alerts User Guide** before beginning the Alerts installation.

MIP Fund Accounting New Users – Server Install

1. Click the link to download the MIP Fund Accounting Installation software, once complete, the Setup displays. After reviewing the provided documentation, select the **Begin Installation Process** option. Be sure you are logged in as a user who has local administrator rights to perform the install.
2. The MIP Fund Accounting Server setup Install Wizard displays. Click **Next**.
3. Review the End User License Agreement and select the "I accept the terms in the license agreement" option. Click **Next**.
4. Enter the serial number and activation code provided by MIP Fund Accounting and click **Next**.
5. Accept the default MIP Share destination folder (recommended), or use the Change button to navigate to a different location. Click **Next**.
6. Select the database server that you are installing to by using the drop-down arrow, or Browse to the database location. Next, select how you want to connect to this server. If Server authentication is chosen, enter the Login ID and Password. Click **Next**.
7. You are now ready to install the software. Click **Install** to begin, or use the Back button to make changes.
8. Proceed through the MIP Fund Accounting Server setup. This process may take several minutes. The InstallShield Wizard Completed panel displays. To begin the workstation install, select the **Install MIP Workstation** check box and click **Finish** to launch the Workstation install. If you only want to install the server, click finish without selecting this check box.
9. Navigate to the MIP Share directory on the Server and share it with Full control permissions to Everyone.

MIP Fund Accounting New Users – Workstation Install

1. If you selected the **Install MIP Workstation** check box after completing the Server Install, the MIP Workstation install welcome panel displays. If you are installing the workstation only, go to the workstation machine and log on as a user with local administrator rights. Navigate to the MIP Share directory (\\MIP Share) on the Server, open the Setup sub directory, and select **Setup.exe**. The MIP Workstation install Welcome panel displays. Click **Next**.
2. Review the End User License Agreement and select the "**I accept the terms in the license agreement**" option. Click **Next**.
3. Accept the default MIP destination folder (recommended), or use the Change button to navigate to a different location. Click **Next**.
4. Select the program features to be installed by using the drop-down arrows. Click **Next**.
5. The Install Wizard is ready to install the program. Click **Install** to begin the installation, or click Back to make changes to your installation settings.
6. Proceed through the MIP Workstation setup. This process may take several minutes. The InstallShield Wizard Completed panel displays. Click **Continue** to complete the Workstation Install.
7. Additional installs launch after you click Continue to complete the Workstation Install. Allow any additional installs to complete, and then click **OK** on the "**Your install completed successfully**" form.
8. Click the **Exit** button on the MIP Installation Setup form.

Note: This workstation installation needs to be applied to each workstation.

MIP Fund Accounting Upgrading (v2020.x) Users – Server Install

1. On the computer functioning as the MIP Fund Accounting Server, log on as a user with local administrator rights, download the MIP Fund Accounting Installation software, once complete, the Setup displays. (To get the latest MIP Fund Accounting software downloaded, see the Knowledgebase.)

IMPORTANT: Before upgrading to the current software version, verify that you are a user with Administrator rights on the SQL Server or have access to the SQL Server System Admin (SA) password. Upon upgrade, the MIP Fund Accounting software will be uninstalled. If you are not an Administrator on the SQL Server nor have the SA password, you will not be able to install any version of the software.

Once complete, the system automatically launches autorun.exe, and the MIP Fund Accounting Version 2020.x Installation Setup menu displays. After reviewing the provided documentation, select the **Begin Installation Process** option.

1. The MIP Fund Accounting Server InstallShield Wizard displays. Click **Next**.
2. Review the End User License Agreement and select the "**I accept the terms in the license agreement**" option. Click **Next**.
3. You are now ready to Install MIP Fund Accounting. Click **Install** to begin, or use the Back button to make changes.
4. Proceed through the MIP Fund Accounting Server setup. The system begins upgrading the MIP Fund Accounting Server software. This process may take several minutes. The InstallShield Wizard Completed panel displays. To begin the workstation install, select the **Install MIP Workstation** check box and click **Finish** to launch the Workstation install. If you only want to install the server, click finish without selecting this check box.
5. Navigate to the MIP Share directory on the Server and share it with Full control permissions to Everyone.

MIP Fund Accounting Upgrading (v2026.x) Users – Workstation Install

1. If you selected the **Install MIP Workstation** check box during your Server Install, the Resuming the InstallShield Wizard for MIP Workstation launches. Otherwise, navigate to the MIP Share directory (\\MIP Share), open the Setup sub directory, and select **Setup.exe**. The InstallShield Wizard for the MIP Workstation launches. Click **Next**.
2. Review the End User License Agreement and select the "**I accept the terms in the license agreement**" option. Click **Next**.
3. Accept the default MIP destination folder (recommended), or use the Change button to navigate to a different location. Click **Next**.
4. Select the program features to be installed by using the drop-down arrows. Click **Next**.
5. The Install Wizard is ready to install the program.
6. Click **Install** to begin the installation, or click Back to make changes to your installation settings.
7. The system begins upgrading the MIP Workstation software. This process may take several minutes. The InstallShield Wizard Completed panel displays. Click **Continue** to complete the Workstation Install.
8. Additional installs launch after you click Continue to complete the Workstation Install. Allow any additional installs to complete, and then click **OK** on the "**Your install completed successfully**" form.
9. Click the **Exit** button on the MIP Installation Startup form.

Note: This workstation installation needs to be applied to each workstation.

Installation Resources

For information regarding technical support, refer to the Support website.

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